

ANNUAL PARISH REPORT 2020

ST. PETER'S EPISCOPAL CHURCH

18001 Detroit Avenue

Lakewood, Oh 44107

(216) 226-1772

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The Reverend G. Keith Owen, II, Rector



VESTRY & OFFICERS

Martha Taylor*, Senior Warden; Jeff Tennant, Junior Warden;
Amanda Wolf, Clerk; Dan Lammers, Treasurer;
Naomi Opdycke*, Brad Vandrasik*, Barbara Caravona*, Dennis Driscoll,
Linda Purdy, Sarah Taylor, Tucker Handley, Dan Gourash and Amanda Chambers
(*term ending)

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18001 Detroit Avenue
Lakewood, Ohio 44107
Church Office Phone: 216-226-1772
Church Fax: 216-226-0354

SUNDAY SERVICES

8:00 am Holy Eucharist
9:45 am Sunday School for children
10:00 am Holy Eucharist
11:30 am Coffee Hour

WEEKDAY WORSHIP SERVICE

Wednesday, 9:30 am Holy Eucharist and Laying on of Hands*

BIBLE STUDY

Wednesday, 10:30 am
Friday, 7:00 am – Bible Study at Joe's Deli

E-MAIL ADDRESSES

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WEBSITE

www.stpeterslakewood.org

** = not held during July and August*

Parish Statistics 2019

Congregation

Households	221
Church Members, All	433

Sacramental Rites and Other Services

Celebration of Holy Communion

Sundays / Saturdays	118
Weekdays	74
Private Services	64

Baptisms	1	Confirmations	8
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Marriages	1	Burials	14
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Transferred In / Newcomers	27
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Transferred Out	7
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The 2019 Leadership of Saint Peter's Episcopal Church

THE VESTRY

- Class of 2019** Naomi Opdycke, Martha Taylor,
Brad Vandasik, Barbara Caravona
- Class of 2020** Jeff Tennant, Dan Lammers,
Dennis Driscoll, Linda Purdy
- Class of 2021** Sarah Taylor, Tucker Handley,
Dan Gourash, Amanda Chambers

THE PARISH LEADERSHIP

Administration & Finance: Dan Lammers

Adult Spiritual Life: Mark Lekan

Stewardship: Jeff Tennant, Fred Purdy, Pat Wielinski, Anne Marie Foti, Susan Jensen

Parish Life: Lorna Jordan, Jeff Tennant, Amanda Wolf, Amanda Chambers

Outreach & Servant Ministry: Monica Owen

Saint Peter's Foundation: Susan Jensen

Saint Peter's ChildCare: Dave Opdycke

THE STAFF

Parish Administrator: Leslie Hannan

Parish Accountant: Donna Felleisen

Sexton: Barrett (Tom) Newman

Children and Youth Ministries: Michelle Killin-Keith

Director of Music & Organist: Michael Miller

Childcare/Nursery Worker: Jennifer Williams

Office Volunteers: Joanne Calkins, Lorna Jordan, John Keller

Rector: The Rev. G. Keith Owen, II

Retired Associate Priests: The Rev. Canon Nancy H. Wittig, The Rev. John S. Keller

Bishop of Ohio: The Rt. Rev. Mark Hollingsworth

Agenda
St. Peter's Episcopal Church
110th Annual Meeting
Sunday, January 26, 2020

Call to Order

Appointment of Tellers

Approval of 2019 Minutes

Report of the Nominating Committee, additional nominations

Balloting (if necessary)

Presentations:

Treasurer – Dan Lammers
2019 Year-end
2020 Budget

St. Peter's Foundation – Susan Jensen

Building Campaign Updates
Fred Purdy
Mike Bickerton

Reports: All filed by title in Annual Meeting Booklet
Rector
Wardens
St. Peter's ChildCare
Parish Ministries

Questions/discussion

Adjournment

St. Peter's Episcopal Church
Lakewood, OH
Minutes of the 109th Annual Meeting
Sunday, January 27, 2019

Parish: Various members of the church were present.

Clergy: Rev. Keith Owen, Rev. Kelly Aughenbaugh

Vestry: Martha Taylor, Fred Purdy, Dan Lammers, Amanda Wolf, Dennis McCready, Brad Vandrasik, Naomi Opdycke, Dennis Driscoll, Doug Hoffman, Jeff Tennant, Linda Purdy

Absent: John Rich, Barb Caravona, Annika Mintzloff

Staff: Leslie Hannan, Tom Newman, Michael Miller, Michelle Killin-Keith

Call to Order and Rector's Report

The Annual Meeting was called to order at 9:01 with an opening prayer. The Rev. Keith Owen explained the new meeting format which was changed due to time and space constraints due to construction. He requested that questions of the congregation be held for the end of the meeting.

The retiring members of the Vestry were appointed as tellers.

Report of the Nominating Committee

Dennis Driscoll presented the nominees in absence of John Rich. Amanda Chambers, Dan Gourash, Tucker Handley, and Sarah Taylor were presented to stand for 3-year terms. It was noted that no suitable Youth Representative was found to serve.

On motion of Tom Andrews and seconded by Pat Wilenski, a single ballot was cast.

Amanda Chambers, Dan Gourash, Tucker Handley, and Sarah Taylor were elected to Vestry terms ending at the Annual Meeting, 2022.

Keith thanked the outgoing Vestry members for their service.

2018 Minutes

On motion of Sara Ferry and seconded by Susan Jensen, the minutes of the 2018 Annual Meeting were approved.

Treasurer's Report

Dan Lammers, Treasurer, presented the final report for 2018. Dan noted that we ended in a deficit of \$33k, which was approximately \$20k worse than budgeted. This was more than likely due to new building utilities and parishioner support. The entirety of the Treasurer's Report was printed in the Annual Meeting Booklet.

St. Peter's Foundation

Susan Jensen, president of the St. Peter's Foundation, submitted the St. Peter's Foundation's report. She encouraged the parish to read it as it details the work done by the foundation. She thanked Jim Ford for getting her up to speed as new president. Susan outlined the projects that the foundation contributed financially for the church. The entirety of the St. Peter's Foundation's report was printed in the Annual Meeting Booklet.

Planting for Tomorrow

Fred Purdy, chairman of the Design/Build Committee, talked about the new building construction, inviting the congregation to take a quick hard hat tour. He noted the report printed in the bulletin identifies all who have been involved in this project and encouraged the rest of the congregation to extend their thanks.

Mike Bickerton, chairman of the Ways and Means Committee, noted the capital campaign went beautifully and that is thanks to the congregation. The original campaign was set for \$2.7 m, but with additional pledges since then, the congregation raised \$3 mil in all. The campaign will end in 2020. The entirety of Mike's report was printed in the Annual Meeting Booklet.

Rector's Report

Keith noted his report was in the NET and printed in the Annual Meeting booklet.

Curate Report

Rev. Kelly Aughenbaugh noted her report is in the Annual Meeting booklet.

Senior Warden Report

Martha Taylor noted her report was printed in the Annual Meeting booklet.

Other Reports

Michelle Killin-Keith, Director of Children and Youth, reported on all the youth programs and events that happened in 2018, including Sunday childcare, Family Time, Sunday School, Youth Bible Study, intergenerational events, and more. Her full report was printed in the annual meeting booklet.

Michael Miller, Director of Music, reported on the music programs for 2018. Michael's full report was printed in the annual meeting booklet.

Other numerous reports from St. Peter's groups and committees were filed in the annual meeting booklet for the benefit of the church membership.

Discussion

Noting that all other reports are printed in the Annual Meeting booklet, Rev. Owen invited comments and questions from the congregation.

Adjournment

There being no further business, on motion of Sue Anderson and seconded by Dennis Driscoll, the meeting was adjourned at 9:47am.

Respectfully submitted,
Amanda Wolf, Clerk

Nominating Committee Report

The Nominating Committee is pleased to offer these names for consideration and election; Steve Bickerton, George Filko, Jan Madigan, and Ron Stach.

Steve Bickerton



Hello, my name is Stephen Bickerton, and I have been a member of this parish family for as long as I can remember. Baptized in '86, Confirmed years later and even married here at St Peter's, I, like many of you, have come to call this building my spiritual home. As a home, I have always felt the need to be active and contribute to the St Peters family where I can. It started, without realizing it, small, by attending children's services and participating in various Christmas plays. As I grew, children's services became Youth Group, and Christmas plays became roles as an Acolyte or Crucifer on any given Sunday. I took a short break when off at college, though I returned home to St Peter's after graduating, resuming a role as a Crucifer as well as an Usher. I have even been blessed to see my wife and two children add their voices to our family. However, I feel the time has come to look to contribute in a new way, as a member of Vestry. I hope to

continue the long-standing traditions of St Peters while bringing new ideas to the leadership of this family. It is an exciting time for me personally as a member of St Peter's as I continue to grow into new roles for our church. It is my sincere hope to be able to share that excitement with you, my St Peter's family.

George Filko



Hello, I am George Filko. I have been a member of St. Peter's for about forty years. I attend the 10:00 service and am one of the crucifers for that service. I am also a shopper for the Community Meal.

I'm semi-retired working as a respiratory therapist after having retired from Giant Eagle three years ago. I enjoy playing golf. I live with my four pups, Snoopy, Maltilda, Pepper and Jax. I am honored to serve on the Vestry of St. Peter's.

Jan Madigan



I have been thrilled to be a renewed member of St. Peters for the past two years. Previously, I had joined this beautiful church in 2000 when I first moved to Cleveland (Avon Lake) in 2000, but was inactive for several years due to a family situation. During my two membership periods, I have been active in Sunday School, Foyer Groups, Altar Guild, and am currently a coffee hour verger. I have three children who are now young adults. Professionally, I am a dental hygienist, and am currently employed as a consultant for a local company that owns three dental offices. I was very honored to have been nominated to the vestry, and would be proud to serve St. Peters if selected!

Ron Stach



I and my husband of 25 years, Doug Hoffman, have been members of St. Peter's since 2007 I retired nearly 2 years ago, after 30 years with McKinsey & Company, Inc., where I served in communications and knowledge management roles in the US and last, in Shanghai, China. At St. Peter's, I serve as reader, choir member, occasional chalice bearer, and soon-to-be member of the chancel guild team. My love of cooking and gardening have kept me "young" since retiring, as has working with 3rd graders at Gallagher school in Gordon Square. For spiritual enrichment, I spend a lot of virtual time with SSJE (Society of St. John the Evangelist, Massachusetts, <https://www.ssje.org>), St. John's Abbey (Minnesota, <https://saintjohnsabbey.org>), and the Jesuits of England (<http://pray-as-you-go.org> and <https://www.jesuit.org.uk>). I consider it both an honor and a privilege to join our team of dedicated, caring and highly competent vestry members.

Respectfully submitted,
Martha Taylor, Convener

Rector's Report

The Annual Report of the Rector

The Annual Meeting, January, 2020

Just Wow!

The title of my report is “Just Wow.” 2019 was perhaps the most demanding, trying and exhilarating year I’ve experienced in the 16 years we’ve shared ministry together. It was a year of superlatives, and as I sit and write this as the year ends, my heart is full of gratitude AND relief to see the year close. Just "wow!"

I hope all of you feel a deep sense of satisfaction and pride about what you’ve accomplished. Who among us will ever forget the fun and energy of June 9th, 2019, when we welcomed the community to join us for a picnic and tours of our new building. Our new Chapel, program and office spaces have been the talk of the west side. I have conversations all the time with local people who say “oh, you’re from the church that built that beautiful new wing!” Then, they will invariably ask me “what are you doing with that new space?” Which gives me the opportunity to say “what would YOU like to do with it?” Already, we have welcomed a set of mothers’ groups, we’ve had community meetings, and soon a new recovery group will take up residence in the building. We’re just getting started, and I hope all of you are thinking of things we can do with these new resources and staying alert to opportunities and possibilities.

I am particularly proud of our staff and the St. Peter’s Childcare Community. Moving into temporary spaces for over a year was, in a word, horrible. But we made do and our programs emerged stronger than ever. The lengths to which our contractors, Marous Brothers Construction, went to minimize disruption were nothing short of heroic. It made for a very complicated construction process, especially when unexpected conditions forced changes in plans.

The project ultimately cost us only about 10% more than original estimates. Folks who’ve been involved in other construction projects tell me that is an unusually low overage. Finally, as the financial dust settles, assuming we all fulfill our pledges by the end of the campaign in June 2020, our project will have a shortfall of less than \$200k. The St. Peter’s Foundation has covered that shortfall, and we will pay that back over the coming 10 years.

We did finally have to say good-bye to our dear colleague Kelly Aughenbaugh, whose three year Curacy concluded in June. I was so proud of the work you all did helping Kelly grow into her new priestly identity. I witnessed enormous growth in her over her time here, and much of that was due to your careful support, incisive challenges and effusive love. Kelly had a great Curacy here, a fine launch into priestly ministry, and you should feel good about it. Sadly, when Kelly left, the Vestry had to face some economic realities and we concluded we were not yet in a position to replace her with a new Curate. We still hope for that in the future.

In these last weeks of a remarkable year, a few particular moments stand out. First was the superb and highly successful new “Seasons of Generosity” Stewardship Campaign. Our “Generosity Team” has invited us to ponder our ministry of gratitude and thanksgiving all year round, and not just in a Fall Every Member Canvass. So far, your response has been tremendous, with pledges for 2020 exceeding last year’s by almost 10%.

Second, I recall Bishop Arthur Williams’s visit, or rather Mrs. William’s visit. She was effusive in her delight at the “holy chaos” the day they were here. She loved all the hustle and bustle she saw and felt immensely welcomed by our community. Lynette Williams is in a different church almost every week, and she got herself to St. Peter’s after six weeks of recovery from a nasty accident. Her words of affirmation mean a lot.

Third, I was delighted at the Foyer Group Wrap-up/Honor our Choir dinner held at the Union Club downtown. What a fantastic celebration of fellowship and generosity.

Finally, I recall the Third Sunday of Advent. In the morning, Tracey Lind and Emily Ingalls inspired, moved and challenged us all as they shared “Dementia from the Inside Out.” In the evening, we had a great turnout for Advent Evensong, and then groups spread out all over town to share seasonal joy. Our youth visited some of our homebound folks to sing Christmas Carols. One person they visited was literally in their death bed, and our kids very likely sang the last Christmas Carols he would hear in this life. Another group enjoyed one another’s company on a sold out “Lolly the Trolley” tour of the lights of Cleveland. Another group of youngish adults talked together at Deagan’s restaurant. It was an awesome evening.

Since I wrote these words in mid-December, the "Just Wow" has continued. As you will hear when Dan gives his report, when the dust cleared after the holidays, and we counted all the contributions and paid all the bills, we discovered that something unheard of had happened. For 2019, our operating budget experienced a \$30,000 surplus of income over expenditures. That can be attributed to two major factors. First, we experienced a much larger than usual number of new folks who joined our congregation and made generous contributions. Second, our existing congregants actually gave more than they pledged. In 32 years of ministry, I have NEVER seen pledge income exceed pledges actually made. Again, just wow! The generosity of this congregation is remarkable.

Those moments in the last few weeks, for me, captured the spiritual impulses and habits that marked our whole year, and that make this congregation so special. You are a grace-filled, gifted, generous and welcoming faith community. We’re not perfect, and we have our challenges. We do our ministries in the midst of a national political discourse that is unbelievably toxic, and that will only get worse. That toxicity cannot be kept out of our discourse within the parish. But as the year concludes, I choose to push all those challenges forward into the new year. For now, for a few more weeks, I just want to bask in the glow of our accomplishments.

Wow. Just wow. It was an amazing year in the life of St. Peter’s Church. I thank God that I get to be your priest, and I invite us all to peer into this new year with a sense of hope and excitement.

The Thank You List

Here, I hold up before this congregation folks who deserve a special word of thanks. This is a dangerous thing to do, because my memory is increasingly similar to swiss cheese. I tremble, knowing in advance that I have forgotten some folks. So, if your name has slipped through one of my mental holes, please look at me funny and it will come to me, and I will add your name to the list!

*Martha Taylor and Jeff Tennant, our wardens, and for Barbara Caravona, Brad Vandrasik and Naomi Opdycke who, along with Martha, conclude today their terms as Vestry members. We also thank Amanda Wolf, who today concludes seven years served as Vestry Clerk. For Dan Lammers, who has served as Treasurer for over a decade.

*Gerry Horning and Fred Purdy, who have completed 5-year terms as St. Peter's Foundation Supervisors.

*Dave Opdycke and the volunteer Board Members of Saint Peter's Childcare. Courtney Nerad, Director. St. Peter's Childcare underwent an even more arduous year of construction dislocation than the parish did. They had to move out of our old building lock, stock and barrel, into St. James' Church in 2018, then turn around and do it all over again last April. They did an awesome job, and their multi-year waiting list for childcare spots speaks volumes about the work they do.

*Office Volunteers: Joanne Calkins, Lorna Jordan, John Keller.

*Cathe Step. Chancel Guild director, and the amazing chancel guild teams.

*Amanda Wolf: Our parish webmaster and social media guru.

* Jeff Tennant, with help from Bruce Smith and Ann Marie Foti, for super-charging our Foyers Group program. Jeff also took up the challenge of resurrecting the Saint Peter's Bowling group!

*Janis Carlson and Lorna Jordan, who keep Martha's Table ready to help parishioners.

*To Lorna Jordan again, for her good work coordinating "Explore and Connect" and the funeral receptions offered by St. Cecelia Guild.

*Bob Lewis and Alison LaRosa, who every several weeks or so, quietly steal in here to straighten up the pews, even polishing them a couple times each year.

*Jeff Tennant and the Stewardship Committee, who have renamed themselves "The Generosity Team," who are transforming our approach from a Fall pitch to a year-round spiritual discipline.

*Jennifer Williams who coordinates the Share the Blessings Project, Jan Cook who coordinates our tutors, and all the many folks who help in many ways with the kids at Waverly Elementary School.

*Jan Babbit and Lesley Demagall, who coordinate our Community Meal. And for everyone who makes our Community Meal an important outreach to the community, and fellowship opportunity for parishioners.

*Bill Grane and his merry band of brass polishers. And for all the folks who turned out to decorate the sanctuary for Christmas.

*Liturgical Volunteers of all stripes - of which there are altogether over 100

- Chancel Guild
- Lectors
- Chalicers
- Eucharistic Visitors
- Ushers
- Acolytes
- Bell-ringers
- Choir members
- Flower deliverers

*Liz Crosby, Martha Taylor, and Sara Ferry, our vergers. And for Liz, Gina Massetti, and Jane Nash, who schedule our liturgical volunteers - one of the most mathematically difficult exercises a person can ever do!

*Volunteers in the Children & Youth Program

- Youth Group advisors
- Sunday School teachers
- Nursery and pre-school volunteers
- Folks who help with the Christmas Eve madness, also known as a Christmas pageant.

*If I've forgotten anyone, please look at me funny.

I want to conclude this report by making a few special fusses.

First, some numbers. 21, 16, 15, 13, 11, 11. That's a total of 85. The total number of years, 85, this parish has been served by our paid staff. Tom Newman, our Sexton, is the senior member at 21. I'm in my sixteenth year, Leslie Hannan has been here fifteen. This is Donna Felleisen's 13th year as parish accountant, and both Michelle and Michael have been with us for eleven years each.

Working for a church is not a financially lucrative career choice. All of us probably could have done much better. But we don't really do it for the money. We do it for the love. I am humbled to have these folks as my colleagues, and it goes without saying that most of the good will I enjoy as Rector of this place, and a lot of the good that goes on in this place, is because of these people.

Finally, special thanks are due today to a folks who were key to the ultimate success of our building campaign. This project has been underway for the better part of a decade. From initial visioning and preliminary design, to the capital campaign to raise the money, and finally through the final process of choosing a contractor, designing and engineering the building, and then building the thing. There is still work being done by a decorating committee that includes: Cathe Step, Anne Marie Foti, Sara Ferry, Dennis Driscoll, Dennis McCready, Cheri Bauer, David Murphy, Sarah Taylor, Barbara Caravona, Linda Purdy, Bob Schauer, Bob Lewis and Alison LaRosa. The design and landscaping of the Garth will get underway shortly under the supervision of Martha Taylor, Dan Gourash and Linda Purdy. Dave Mitzo came on board as our part time landscaper this past summer and helped to get new plantings and grass established during a very dry and hot summer!

An extra kudo goes to Tom Newman, who not only kept daily watch over the construction process and asked really important practical questions at every step, but who also actually DID some construction. Tom single-handedly constructed our temporary office space in the undercroft, saving us tens of thousands of dollars. He also single-handedly redecorated the downstairs kitchen and cobbled together work-arounds for all our dislocations.

Throughout this process, Mike Bickerton has been a key person. He, along with Dan Lammers, monitored the income and outflow of the funds of this project. You who know Mike know that he is careful and conservative when it comes to the resources of this parish. He asked hard questions and, as is his wont, he took personally the success of this project. He kept the Vestry fully apprised of where we were at all times. Today, he is able to give us an almost-final summary of our project. Thank you, Mike, and well done.

Doug Hoffman joined our parish at a very propitious moment. We had recently finished our preliminary design work, but had not chosen a building partner. What a tremendous "God-incidence" it was that a just-retired architect, who had published a book on church architecture, arrived in our fellowship at that moment. Doug's presence and experience were priceless as we chose Marous Brothers to be our design-build firm, as we slowly went from scratches on paper to computer generated full designs, and as the chaotic process of construction unfolded. During construction, Doug attended every weekly meeting with Marous Brothers. We probably could have done this without Doug, but we would have made many, many costly mistakes and missed a lot of opportunities if we had. Doug, thank you.

And finally, I and this parish owe a profound debt of gratitude to one faithful soul whose fingerprints are on every aspect of this project. Fred Purdy was in on the preliminary design process. Fred was a leader in the capital campaign to raise the funds. Fred chaired the committee that chose Marous Bros. as our design-build firm and then also chaired the design committee. Finally, Fred attended every weekly construction meeting and was in almost daily contact with Marous Bros. for well over a year. As if all that was not enough, during that same period Fred also served as a vestryperson, warden, and St. Peter's Foundation Supervisor. In gratitude, I give to Fred a reproduction of the "Confession of St. Peter" icon that graces our Chapel, and ask us all to thank Fred with our applause.

To conclude today, I will say what I said at the beginning. With profound thanks to all of you, and to Almighty God, "Just Wow!"

Faithfully,

The Rev. Keith Owen

Senior Warden's Report

Good Morning Saint Peters!!

As a gardener, I marvel each year at nature's ability to work with just warmth, nutrients and water to restore my dormant landscape into a work of art. She takes the ordinary life cycle that happens year after year and makes my garden explode into extraordinary beauty and color. So, it was for St. Peter's this year. An otherwise ordinary year became extraordinary.

In June, a young curate trying hard to learn how to become a mature priest, said goodbye to us to take the next steps in her journey. What Kelly left behind was all the extraordinary memories we have of her laughter, warmth, and wisdom.

In June, a parish of ordinary people worked together to bring to fruition the vision for an extraordinary addition on our church. We welcomed over 200 people including Lakewood officials to our Open House as we blessed the end of our yearlong project.

In December, an ordinary idea to have an evening worship service grew into an extraordinary month of celebrating Evensong throughout the Christmas holiday in our extraordinary new Chapel. To me, those services mark the beginning of new and innovative ways to use our new space.

This fall, we welcomed old friends to our church. Bishop Williams and Tracy Lind spent time with us in their ordinary schedules, but left behind extraordinary teachings and blessings. Their wisdom and love touched us profoundly.

This fall, our wonderful choir gathered on an ordinary Sunday and sang an extraordinary commissioned piece by David Conte. Truly a heavenly experience!

This fall, the Stewardship Committee put together an extraordinary campaign that raised the funds to do extraordinary things in the coming year. Thank you to every one of you who pledged to be a part of our future endeavors.

In what other ways did 2019 take the ordinary and make it extraordinary for you? Maybe it happened at a Community Meal or a Parish breakfast. Maybe it happened during the peace or at coffee hour. However, those moments happened for you, take a moment to relive them once again. Keep your eyes and hearts open for more to come in 2020.

Today marks the end of my three-year commitment to serve on Vestry. In keeping with the theme of my remarks, please know that an ordinary term filled with budgets and projects, became extraordinary for me because of the people with whom I served and the work we accomplished. I am truly sad to be rotating off, but am thrilled that my leaving opens a seat for one of you to take the journey with your fellow parishioners. Please don't hesitate to say yes. You will not regret it. In fact, at one of our recent meetings, a fellow Vestry member shared with us what The Ten Commandments might look like if written for today. One in particular touched me more than the others.

"When GOD solves your problems, you have faith in HIS abilities; but when GOD doesn't solve your problems, HE has faith in your abilities."

However, you can contribute to our life at St. Peters, use those abilities to be an extraordinary influence on what we can become!

"Live simply. Love generously. Care deeply. Speak kindly. Leave the rest to God." Many Blessings.

Respectfully and humbly submitted,
Martha Taylor, Senior Warden

Treasurer's Report

I am happy to say 2019 ended with a bang. Thanks to your generosity pledges received were greater than what was pledged and the non-pledge support was the highest it has been since 2012. The additional Revenue and our not hiring a new curate resulted in a \$30,866 surplus, which helped offset the \$33,239 deficit from 2018. Our original 2019 budget was a deficit of \$6,416 which was revised when we decided not keep a curate. The budget presented in the annual report is the revised one.

Again, thanks to your generosity the 2020 stewardship campaign generated enough income to give the staff raises and cover additional new building costs; HVAC service contract, fire suppression inspection, increased insurance coverage, window washing, general building and grounds maintenance. The parish is in good shape financially, the new building looks great and it is an honor to serve as treasurer of ST. Peter's and its ministries.

Respectfully submitted,
Dan Lammers, Treasurer

Statement of Activities

Profit & Loss Budget Performance: 2019 and Projected Budget: 2020

	Dec 19	Budget	Jan - Dec 19	Annual Budget	2020 Budget
Ordinary Income/Expense					
Income					
40000 · OPERATING REVENUE					
41000 · Parishioner Regular Support	51,515	43,500	526,244	522,000	564,000
41050 · Parishioner Other Support	7,699	2,250	42,660	27,000	24,000
41100 · Prior Year Pledge Payments	0		4,000	1,000	
41400 · Special Occasions Plate/Gifts	7,101	6,000	13,901	12,000	12,000
41500 · Miscellaneous	18,680		38,317	27,700	
41625 · Child Care Occupancy Fee	1,425	1,425	12,295	12,875	18,000
41850 · Foundation Operating Support	1,250	1,250	5,000	5,000	6,900
41870 · Operating Gifts/Grants/Bequests	200		230		
Total 40000 · OPERATING REVENUE	87,870	54,425	642,647	607,575	624,900
Total Income	87,870	54,425	642,647	607,575	624,900
Expense					
50000 · PERSONNEL EXPENSE					
Total 50100 · Rector	12,400	11,262	138,491	140,055	147,780
Total 50150 · CURATE	0	0	36,206	37,895	
Total 50300 · Parish Administrator	5,612	5,300	67,059	66,787	68,934
Total 50400 · Sexton	2,917	4,604	53,520	55,215	59,684
Total 50500 · Parish Accountant	2,432	2,433	29,182	29,192	31,194
Total 50600 · Music Director	3,266	3,341	40,202	40,088	41,352
Total 50800 · Children & Youth Minister	1,929	1,982	23,154	23,762	24,948
Total 50900 · Other Personnel Costs	478	191	2,877	2,900	2,900
Total 50950 · Statutory Benefits	180	1,183	12,743	14,000	14,500
Total 50000 · PERSONNEL EXPENSE	29,214	30,296	403,434	409,894	391,292
51100 · OUTREACH					
51120 · Other Outreach Support	900	900	3,600	3,600	3,600
Total 51100 · OUTREACH	900	900	3,600	3,600	3,600
51200 · ANGLICAN FRIENDS & PARTNERS					
5501 · Diocese Assessment	4,000	7,000	82,595	74,000	83,000
Total 51200 · ANGLICAN FRIENDS & PARTNERS	4,000	7,000	82,595	74,000	83,000
52000 · ADMINISTRATION & STEWARDSHIP					
5201 · Postage	0	250	1,550	3,000	3,000
5202 · Office Supplies	219	250	1,784	3,000	2,500
5203 · Equipment Leases & Maintenance	0	80	0	1,000	1,000

5204 · Printing	676	163	3,238	2,000	3,000
5205 · Stewardship Materials	0	90	1,569	1,000	1,000
5206 · Miscellaneous Admin Expense	164	40	2,449	500	2,400
5207 · Toner and Ink for Copier & Fax	362	100	947	1,200	1,100
5208 · Audit & Accounting Expense	0	200	2,800	4,600	3,000
5209 · Telephone & Computer Services	354	250	4,772	3,800	5,000
5212 · Equipment Purchases	0		100		
Total 52000 · ADMINISTRATION & STEWARDSHIP	1,775	1,423	19,209	20,100	22,000
54000 · MAINTENANCE & PROPERTY EXPENSE					
5404 · Maintenance & Repair	454	375	7,119	4,500	4,800
5406 · Building & Grounds Supplies	20	250	3,085	3,000	3,000
5410 · Snow Removal & Equipment	88	1,000	2,873	3,200	4,000
5411 · Utilities	2,732	3,500	36,467	39,000	39,000
5413 · Insurance Expense	0		17,734	12,000	17,600
5415 · Contract Services	135	90	1,126	1,000	6,500
5416 · Other Bldg/Grounds Expenses	0	80	351	960	7,500
5417 · Fire Alarm Monitoring	0		632		
Total 54000 · MAINTENANCE & PROPERTY EXPENSE	3,429	5,295	69,387	63,660	82,400
54500 · CHILDREN & YOUTH					
5304 · Youth Group Ministry	237	205	542	2,500	5,400
5316 · Sunday School (Rocks & Pebbles)	309	140	2,075	1,700	1,700
5317 · Other Children/Youth Expenses	173	120	1,473	1,220	1,220
Total 54500 · CHILDREN & YOUTH	719	465	4,090	5,420	8,320
54600 · MUSIC & ARTS					
5302 · Music Expenses	0	125	962	1,500	2,700
5303 · Choral Scholars	3,190	2,300	24,460	19,000	24,000
5308 · Other Music/Arts Expenses	0	125	589	1,500	1,700
Total 54600 · MUSIC & ARTS	3,190	2,550	26,011	22,000	28,400
54700 · OTHER PROGRAM EXPENSE					
5305 · Worship Expenses	208	125	1,487	1,500	1,500
5306 · Adult Spiritual Life	0	100	0	1,200	1,200
5307 · Fellowship	-46	100	1,642	1,500	1,500
5309 · Congregational Development	0	40	0	500	500
5311 · Miscellaneous Program Expense	0	15	326	200	200
Total 54700 · OTHER PROGRAM EXPENSE	162	380	3,455	4,900	4,900
Total Expense	43,389	48,309	611,781	603,574	623,912
Net Ordinary Income	44,481	6,116	30,866	4,001	988

Other Income/Expense

Other Income

Total 42000 · NON-OPERATING REVENUE 3,324 64,274

Total 45000 · CAPITAL CAMPAIGN REVENUE 0 1,310,345

Total Other Income 3,324 1,374,619

Total 90000 · NON-OPERATING EXPENSE 5,582 73,513

Total 95000 · CAPITAL CAMPAIGN EXPENSE 280 2,399,991

Total Other Expense 5,862 2,473,504

Net Other Income -2,538 -1,098,885

41,943 6,116 -1,068,019 4,001 988

Statement of Financial Position

as of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
11100 · CASH - FIRST FEDERAL Checking	271,785
11350 · FIRST FEDERAL Capital Campaign	2,723
11500 · Petty Cash	100
Total Checking/Savings	274,608
Total Current Assets	274,608
Fixed Assets	
15000 · Roof Replacement Project 2008	281,928
15200 · Building Capital Campaign Impro	1,384,805
15250 · Building-Facade Work 2008	90,518
15400 · Accumulated Depreciation	-420,587
Total Fixed Assets	1,336,664
TOTAL ASSETS	1,611,272
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Restricted Accounts	
22000 · In/Out Designated Funds	
24300 · Memorial Gifts	1,000
25500 · Community Meal Fund	4,435
25600 · Epiphany Proj/Share The Blessin	1,775
25900 · Mission Trip	221
Total 22000 · In/Out Designated Funds	7,431
23000 · Donor Restricted Accounts	
24200 · Memorial Flowers	4,448
24750 · Capital Funds	456
25200 · Music @ St. Peter's	39,118
26600 · Music & Light Campaign	2,067
Total 23000 · Donor Restricted Accounts	46,089
24000 · Church's Restricted Accounts	
24700 · Mntc/Office/Columb Reserves	44,762
25100 · Fellowship Committee	145
25300 · Vestry Decision Fund	12
25400 · Outreach Decision Fund	4,820

26200 · 2020 Prepaid Pledges	77,475
26300 · St Peter's Youth	5,536
26400 · St. Cecilia's Guild	767
26500 · Altar Guild Fund	1,573
26665 · Rector's Discretionary Fund	<u>6,315</u>
Total 24000 · Church's Restricted Accounts	141,405
21000 · Restricted Accounts - Other	<u>0</u>
Total 21000 · Restricted Accounts	194,925
24110 · Health Insurance Payable	14
24120 · Pension Payable	<u>61</u>
Total Other Current Liabilities	<u>195,000</u>
Total Current Liabilities	195,000
Long Term Liabilities	
29000 · Loan from Foundation	<u>325,000</u>
Total Long Term Liabilities	<u>325,000</u>
Total Liabilities	520,000
Equity	
39000 · Net Assets	2,159,291
Net Income	<u>1,068,019</u>
Total Equity	<u>1,091,272</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,611,272</u></u>

St. Peter's Foundation

The St. Peter's Foundation was established in 1966 by parishioners to provide funding for special projects, programs and large unexpected church expenses.

The St. Peter's Foundation is managed by a Board of Supervisors, comprised of 10 members who meet 6 times per year. Each Supervisor is appointed by the St. Peter's Vestry and serves a five-year term. The 2019 Board Members are: Kelly Dillon, Harold Babbit, Mike Bickerton, Doug Hoffman, Pete Wheeler, Fred Purdy, Meredith Nash, and Gerald Horning. Susan Jensen serves as The Foundation President, Mary Coe serves as Secretary, Dan Lammers serves as Treasurer and The Rev. Keith Owen serves as Ex Officio.

In 2019 The Foundation provided The Church \$675,000 toward the St. Peter's Capital Campaign; \$350,000 was an outright gift from The St. Peter's Foundation to St. Peter's Episcopal Church and the remaining \$325,000 is a loan from The Foundation to The Church. The loan balance will be paid back via two methods, the first is with the outstanding capital campaign pledges of \$167,000 and the second is through a multi-year payback schedule.

The Foundation also supported The Church in 2019 by:

Providing \$14,362 towards Kelly Aughenbaugh's Salary
Provided \$5,000 in the form of a pledge to the Church

Foundation Balances:

Investment Balance as of 12/13/18 \$1,482,553

Income in 2019:

Investment Return \$ 148,781

Memorials/Bequests/Donations \$ 1,600

Columbarium Sales \$ 475

Expenses in 2019:

St. Peter's Capital Campaign Gift (\$350,000)

St. Peter's Capital Campaign Loan (\$325,000)

Curate Salary (\$ 14,363)

St. Peter's Pledge (\$ 5,000)

Investment Advisor Fee (\$ 4,000)

Misc Expense (audit, bank) (\$ 1,278)

Balance as of 12/31/19 \$933,769

The Foundation benefited from a strong investment performance in 2019, however The Foundation's primary support comes through financial gifts from parishioners. Such gifts allow The Foundation to continue to support The Church, today, tomorrow and for generations to come. Please consider a gift to the St. Peter's Foundation in your estate planning. If you have any questions about providing a planned gift to the St. Peter's Foundation, please contact Father Keith, Susan Jensen or any member of the Board of Supervisors.

In addition to managing The Foundation Investments, The Foundation also managed The Capital Campaign funds and delivered investment gains of \$265,000.

Balance as of 7/27/11	\$770,000.00
Additional Investments	\$250,000.00
Investment Gains	\$265,032.00
Checks Paid	(\$1,285,031.00)
Balance as of 6/30/19	\$ 0.95

Respectfully submitted,
Susan Jensen, President



2019 saw the completion of construction and opening of our new Classroom and Administration Building. A project spanning over a decade from conception to completion involving the entire congregation and numerous outside entities and individuals, was completed on time and substantially at budget.

Working closely with our partners, the Marous Brother Construction Company, the Design/Build Oversight Committee, comprised of Fr. Keith Owen, Fred Purdy, Doug Hoffman and Tom Newman, continued their weekly meetings through June. As construction neared completion, a final “punch list” was developed and monitored as Marous Brothers completed the finishing touches to the new building and Undercroft renovations. The final sign-off inspection with Marous Bros. will take place in late March.

We were thrilled to welcome the St. Peter’s Childcare Center into their new home at the beginning of May, after a challenging year of being displaced.

On June 9, the building was dedicated with a celebration of the Eucharist and recognition of those involved in the design and construction of the structure, a dedication ceremony and Community Picnic. Offering remarks at the dedication were Bishop Mark Hollingsworth, Lakewood Mayor Mike Summers and other community dignitaries, Senior Warden Martha Taylor and Junior Warden Jeff Tennant. Symbolic keys to the building were presented to both the Bishop and the Mayor.

The celebration also included the dedication of the Chapel of the Confession of Saint Peter, highlighted by the presentation of the magnificent icon of that event, commissioned as a gift to the parish from Rev. Keith Owen and his wife Monica. We are beyond grateful for such a generous, beautiful and spiritually enriching gift to St. Peter’s.

There are so many people to thank as we come to the conclusion this project. While building and major expenditures of funds are complete, furnishing, decorating and adorning the building is still ongoing. We are grateful to individuals who continue to participate in these projects: Cathe Step, Anne Marie Foti, Sara Ferry, Dennis Driscoll, Dennis McCready, Cheri Bauer, David Murphy, Sarah Taylor, Barbara Caravona, Linda Purdy, Bob Schauer, Bob Lewis and Alison LaRosa. We are also grateful to Martha Taylor, Dan Gourash and Linda Purdy who are working on plans to beautify the Garth, a project that will get underway as the weather allows. Finally, we are grateful to Dave Mitzo for coming on board as our part time landscaper this past summer and helped to get new plantings and grass established during a very dry and hot summer!

Respectfully submitted,
Fred Purdy

The Financials

According to Diocesan records as of September 30, 2019 (the most recent we have as of this writing), \$167,771.99 in pledges remain to be collected of the \$2,967,000 originally pledged during the capital campaign begun in 2015. An “in-kind” gift that the Diocese didn’t know about reduces that actual pledge receivable to \$166,472. 54 pledging members still had balances outstanding as of September. Of those 54 pledges, only eight have a balance of \$5,000 or more. Those make up \$126K of the total, and we don’t expect any collection problems with them. The remaining 46 people owe a total of \$50K- an average of just over \$1,000 each. Even if we have a few collection issues in this group, the totals aren’t expected to change very much.

We therefor expect the campaign to finish strong by the original conclusion date of June 30, 2020. It has been a VERY successful campaign- we raised almost \$3MM, paid a pledge to the Diocese in support of Bellweather Farm of \$340K and built our new building. Pledges written off are only \$42,100 as of this writing.

The total cost of our building project was \$3,920K.

It was paid for in the following way:

Funds collected from the Capital Campaign to date	\$2,377K
Monies from previous Campaign plus interest	\$ 858K
Child Care Center Gift	\$ 10K
Foundation Gift	\$ 350K
Foundation Loan	\$ 325K
	\$3,920K

The \$325K Foundation Loan will be repaid by the collection of the remaining pledges. It will have an ending balance of approximately \$159K at the end of the campaign, meaning that the whole \$3.9MM project will run a \$159K deficit at its conclusion- this is a VERY reasonable amount for a project of this size and complexity and is a testament to two things- the generosity of the parishioners of this church combined with the skill by which this project was managed by the Vestry and the Buildings and Grounds Committee. The Vestry and the Foundation board will together figure out the best way to repay the remaining loan balance later this year.

Respectfully submitted,
Michael Bickerton

Children and Youth

Children, Youth, and Family Ministries Purpose Statement

The purpose of St. Peter's Christian Formation Program is to enable children of all ages to discover and know the biblical story of God and God's people within the context of the beliefs and practices of the Episcopal Church. One goal of this ministry is to help each participant find guidance and meaning in their own lives, both alone and in the community, and come to know themselves and others as children of God.

Family Time

We begin each Sunday morning at 9:45am with "Family Time" during the school year. Families take turns hosting this ten-minute session. During this time the host family can do whatever they want. Some past activities include: reading a favorite story to everyone, making bird feeders, playing their favorite game, even putting a ginger bread house together; it can be anything that interests the host family. A special "Thank You" to John Rich for sharing the Polar Express story with us and the history of St. Nicholas.

Sunday Childcare in the infant and toddler rooms

Jennifer Williams remains the paid staff person in the infant and toddler room. Jennifer's daughter Abby Williams volunteers each Sunday along with an adult/parent to help with the little ones. Our parent helpers are; Mary Coe, Charlotte Patrick, Alketa Sundquist, Lauren Hinkston, Angie Whidden, and Joanne Bickerton. They have seen about 4 children each Sunday. This class meets in the Childcare Center wing in the toddler room.

Preschool room – 5th grade (ONE-ROOM CLASS JAN-MAY)

For the first half of the year (CONSTRUCTION) we utilized a One-Room class model. Bill Grane and I took the lead with an additional two volunteers to assist with crafts and such.

Sunday School – for Pre-K

This class meets in the Childcare Center wing in the preschool room located behind the toddler room. We have a great core group of little ones learning, playing, and growing together. They are just at the age to recognize each other and really start moving from “side-by-side” activities to “together” activities. It takes a village of volunteers and this class has some of the best; Linda Lange, Lesley Demagall, Christine Clark, Sarah Taylor, Kristen Gardner, and Kelly Dillon.

Sunday School - for grades K-5 (SEPT-DEC)

Bill Grane and helpers; Michael Hammarlund, Liz Crosby, Barbara Caravona, Heidi Demaline, and Angie Whidden have a wonderful and truly creative experience each week in the Kindergarten through Second Grade group, while still using “Spark” as a guide. This class has continued to average 8 each week. Bill does an amazing job coordinating the procession back into the church just ahead of the offering. His timing is impeccable!

Kathy Woolner, Price Kasl, Jessica Philpott, Jamie Love, Amanda Chambers, Jennifer Hammarlund and myself look forward to each week with our “bursting at the seams” group of Third through Fifth graders. We have more than 20 students on our roster and see many of them. We meet in the new adult lounge located in the undercroft. Tom is great about helping each week to set up. This room also uses “Spark” but supplements with current local events the older children are starting to recognize. This group loves to be active and learn while on the move.

Middle School and High School Bible Study 6-12

Linda Purdy, Jeff Gardner, Tucker Handley and Larry Keith continue to offer an array of conversation on current events and relating these events back to the bible; how the bible tells us to handle the good and the difficult in life. They continue to use LinC – youth connecting faith & life curriculum, when not engaged in studies of movies. They spent time in study of the following movies; I Can Only Imagine and The Ultimate Gift.

Youth Group grades 5-12

Larry Keith and I continue to lead a great program with help from parishioners and parents. We continue to witness great attendance of our youth but always seem to be in need of young “cool” adult advisers. This year we really pushed our group to “take the wheel” and drive. They met in the fall and decided to aim for meeting two times a month, one time to provide service to others and one time for FUN. We continue to encourage other groups (Church of the Ascension & All Saints) and friends to join us.

We enjoyed another very busy year. Though we had to cancel the Homeless Sleep-Out due to construction we did try to fill that time helping others. We had a nice turn out for Ski and Snow Board Club but sadly we didn’t have great weather. Rev. Kelly and I took our youth on their first spiritual retreat. We spent an overnight at Bellwether. We enjoyed each other’s company, spent time in worship, spent time in a Labyrinth, and delicious meals were served by the staff. We really enjoyed going to Brothers’ Keeper and for a lot of us this was the best mission trip week thus far (probably because we didn’t have to shovel pea gravel). BK organizers have really done a lot of work to make the program inclusive and an interfaith opportunity. We plan to join them again in 2020 for their 20th Anniversary. This summer we were able to make cupcakes in June and serve and clean up at the August Community Meal Cook-Out. The youth enjoyed assisting with our week long Vacation Bible School and various needs around the church.

We kicked off the formation year with a trip to ZIPCITY. We zip lined, rock climbed, trampolined and more! Caroling went well and our Christmas party was a hoot Last but not least we ran A LOT of Fundraisers to support our mission trip. Thank you to all the parents and parishioners that organized and supported each fundraiser.

Safeguarding God's Children

In accordance with the policies and regulations of our Diocese and Insurance Company, Safeguarding God's Children training is required for all those who volunteer their time with anyone at St. Peter's under the age of 18 years, and/or are on Vestry. There are always at least two adults or teens (who have gone through this training) with the children placed in St. Peter's care. I am your certified trainer.

Intergenerational Events

The Easter Brunch and Egg Hunt had to be reconfigured this year due to construction. We decided to host an Under-Water Easter Egg Hunt at Lakewood High School. This was a HIT! The young ones (even Fr. Keith) swam and hunted for eggs. The older folks set up a potluck brunch out in the hall next to the atrium. Rev. Kelly and I kicked Lent off with another "practice" round of Messy Church. I say "practice" because the foundation behind Messy Church is to invite "unchurched" folks into our church and help them to feel welcome and comfortable. We spent some time in early 2019 practicing so that when our new building was complete, we could invite all of our neighbors. We had hoped to do this in Advent but with the way the dates lined up we were unable. I attended a training on this when I went to our Province V Gathering in Kalamazoo, MI this summer and Rev. Carrie Antczak at Berea UMC has invited us to visit her Messy Church offered one evening a month. We plan to use this format in 2020. The Parish picnic and Open House was such a blessed day! Everyone enjoyed themselves and I feel left with the spirit of St. Peter's in their step. Lastly, who could forget our annual trip out to Miller's Apple Hill?

Summer Sunday School & Drop In Christmas Eve Pageant

2019 was our ninth year offering summer Sunday school. Offering summer Sunday school makes it so much easier for families to attend and gain the most from each summer service. This year I used ATHENS and we traveled to Rome and heard all about Paul's dangerous Journey to share the truth. The Drop-In Christmas Eve Pageant was another success and our youngest cast and crew yet! Our families look forward to this with such joy, even the smallest child and parents can participate ☺ Thank you to all those who put on a costume and participated and those that directed by moving folks to where they needed to be.

Vacation Bible School Collaboration with Lakewood Congregational Church

We collaborated with Lakewood Congregational Church (across the street) and served 36 elementary aged children for a week in June. We used Cokesbury Mars & Beyond, discovering the wonder of God's universe.

Respectfully submitted,
Michelle Killin-Keith

Director of Music

This report on our parish music program during 2019 will be more about the future than just what we have done this past year. While there continue to be positive aspects of this ministry, I am asking the entire parish to consider what our Sunday worship will be like when there is no longer a parish choir to assist in leading congregational song and offering music for Choir that speaks to our common faith and prayer. This is what we can expect if people continue to leave the call for new volunteers unanswered. This situation is not unique to St. Peter's Church these days. Episcopal congregations, as well as those in other denominations, are experiencing this same issue in the greater Cleveland area. In our own parish we have so many people who already feel the burden of career, family, education, travel and other worthwhile commitments, leaving little time for another weekly activity such as choral singing. When I began my work at St. Peter's, we had about twenty-three volunteer singers. What a wonderful group it was, but at that

time, nearly a third of those people were around eighty years or older, and retirements quickly reduced our numbers. Since then, several people have moved away, started a family, and several have died. This past September we began with thirteen volunteers. We have since had two more members step away because of health and time commitment issues.

I do believe that the time is here when we must be honest and vocal about this situation. The very people we need to recruit for this ministry are some of the busiest. I am talking about teens in middle and high school, and adults in their twenties thru fifties. These are the persons and age groups that will carry our choir into the future. When considering this ministry there are a few things to think of. Do you enjoy singing, have some music reading and musical ability? One of the most important things to know: you are not being asked to volunteer for a lifetime...perhaps a liturgical season or three months at a time could be an option. This is a special and sort of unusual ministry compared to the many others in our parish. I know that. But just as we are so aware in our other volunteer ministries, our music ministry exists with people who have work and family lives, travel and holidays, special events, or an illness...in a word, life. I am asking the people of St. Peter's to face the reality of these issues, but one more time, to affirm the positive good that comes from keeping musical expression as a part of the witness of this community of faith.

The Choir did continue to do good work this past year, especially during the busy times of Holy Week, Advent and Christmas seasons. We continued to add more Choral Scholars as the budget allowed, but there is a relatively small number of these people with the necessary skills in this area, and churches are now competing to get them. We remain grateful to persons who helped us musically throughout the year, especially for the celebration and dedication of our new building. Thanks to Joseph Jacoby, Tren and Lisa Cheshire, Sagan Woolner and Clint Steinbrunner for their marvelous help. In November our Choir sang a new choral work, "Gifts of Grace" by celebrated composer, David Conte. He is a noted composer around the world, even as he remains proud of Lakewood where he grew up and began his musical studies. We are grateful for the parishioners who commissioned this piece and for the positive and grateful response of this congregation.

Finally, it remains a joy for me to be the music director at St. Peter's. In spite of the challenges this program is facing just now, I am convinced that it will not just quietly disappear. There are so many healthy signs here that I know we can channel some of this positive energy toward music, because we believe it nurtures our faith and is part of the visible and audible welcome, we proclaim to a world that needs our witness.

Respectfully submitted,
Michael L. Miller
Director of Music and Organist

Parish Life

Many different ministries at St. Peter's fall under Parish Life. They include everything from intergenerational events to bringing the congregation together for fellowship and fun including coffee hour, picnics, and breakfasts.

One of the first stops in the life of a new member at St. Peter's is "Explore and Connect" which includes a luncheon to introduce newcomers to the clergy, staff and lay leaders of the parish. Newcomers are offered the opportunity to be introduced to the congregation with a short liturgy during the 8 am or 10 am service. Many members of the Vestry and staff came to greet the newcomers' lunch. One one-session was held in the Fall of 2019 with a record number of participants.

The popular Parish Breakfasts picked up again the fall of 2019, after a hiatus during construction. The breakfasts are held between the 8 and 10 o'clock services in the Undercroft. In 2019, parishioner Sara Ferry volunteered to coordinate all the breakfasts, coordinating with the various group sponsors each month.

In place of the annual picnic at Lakewood Park, the parish celebrated the Grand Opening of the new building with a picnic held at the church with tables set out on the parking lot. The church provided the hamburgers and hot dogs with parishioners bringing various side dishes. An ice cream truck was hired by the church for all to enjoy ice cream cones, sundaes and popsicles. Tours of the new building were offered and the afternoon ended a ribbon cutting ceremony.

In 2019, Amanda Chambers continued as Coffee Hour coordinator. The format of "Coffee Hour with a Twist" continues to be a success. Each Sunday, six families are asked to bring snacks for coffee hour. The names of contributors are assigned alphabetically and published in the Fisherman's Net. Six Coffee Hour Vergers coordinate set up to clean up each Sunday morning on a rotating basis. In the first half of the year, coffee hour was held in the back of the church while construction was underway. With the opening of the new building, coffee hour moved to the new Narthex. It still required brewing the coffee in the Undercroft kitchen. Sexton Barrett T. Newman brewed the coffee and brought it upstairs. Amanda Chambers and crew did the same for the food.

Ministry to the church shut-ins in 2019 provided a vital link for these important parishioners. They receive the Forward Day by Day booklets four times a year along with handmade cards six or seven times a year. They are visited by the Clergy during the Christmas and Easter seasons as well as receiving calls and communion from the Lay Eucharistic Visitors throughout the year.

One new parish life event was dinners after Evensong on Sunday nights in Advent. The first Sunday, Reverend Keith Owen treated guests to dinner. The other three Sunday's a group of 8 - 10 parishioners gathered after the service at area restaurants.

The Foyer Group enjoyed an active season with over 50 parishioners participating in dinners and gatherings. Besides for wonderful fellowship, welcoming new members to the church and making new friendships, 2019 saw a glorious lakeside group dinner hosted by Tina and Dave Uible and the closing "Pre-Holiday Madness" Dinner at The Union Club.

The St. Peter's bowling league got off to a great start with 6-9 people joining the bi-weekly gathering at Fairview Lanes. Held on the first and third Tuesday of each month, the league enjoyed consistent and joyful support from bowlers of all abilities.

St. Peter's has started a loosely organized theater group, who's first outing will be The SCOTTSBORO BOYS BW Collaboration at the Beck Theater in Lakewood on Friday, February 14th. The group is a mailing list of interested parishioners who can elect which performances they will attend. For more information, contact Jeff Tennant (216) 218-8622 or J.B.Tennant@me.com

Overall, the life of our parish is thriving and our activities continue to encourage participation nourish the goal of fellowship within our faith family.

Respectfully submitted,
Lorna Jordan and Jeff Tennant

Report on 2019 Convention of the Diocese of Ohio

We were privileged to be representatives of St. Peter's Church along with Linda Purdy, Tucker Handley, Rev. Keith Owen, and Rev. John Keller attending the 2019 203rd Convention of the Diocese of Ohio. The Convention was held on November 8-9 in Sandusky at the Lyman Harbor Entertainment Complex. Prior to the formal Convention, a Eucharist Service was held on the evening of November 8th at Grace Church in Sandusky, Ohio.

[The Bishop's Episcopal Address](#) which focused on being a community that can have healthy, positive, honest and constructive discussions on politics and the ever-changing political world, is now posted on the website in both text and audio format. [The Bishop's sermon](#) from the Convention Eucharist is also available.

Bishop Hollingsworth in his Convention Address promoted parishes and parishioners to develop ways to conscientiously discuss social issues and identify our common-ground on social issues despite the current political breakdown. As Bishop Hollingsworth stated, in developing ways to hold such discussions, we need to assure each other that we will not be judgmental of others, but, by entering into thoughtful, listening dialogue with one another and with God, we will help each other take our own measure, in the illuminating love of Christ Jesus.

As part of the formal business of the Convention, 4 resolutions were presented and passed without amendments. The major two policy resolutions were (1) Resolution to Endorse the Diocesan Investment Policy to Consider Non-Financial Environmental, Social, and Governance Factors in making investments, and (2) Resolution Calling Parishes to Adopt a Policy for the Protection of Children and Youth from Abuse. Additionally, resolutions were passed on clergy compensation and the official closing of St. Alban's Church, Cleveland Heights, Ohio.

As was done at the 2018 Convention, the Bellwether Farm staff was introduced, and the staff provided a presentation on the development and growing programs of Bellwether Farm.

In the past year, Bellwether Farm hosted events for 79 different organizations, over a course of 159 nights. In the summer, Bellwether Farm hosted 189 campers. The Farm produced over 7,000 pounds of produce, consisting of 43 different vegetables; over 9,500 eggs; and had 11 baby goats and 5 lambs born in 2019.

The Bishop's sermon and more information about the Convention is in the 2019 winter edition of Church Life Magazine that is available online at "dohio.org".

The election result were as follows:

Diocesan Trustee Mr. Thomas Hill - St. James, Painesville

Standing Committee The Rev. Dr. Brian Wilbert - St. Paul's, Cleveland Heights

Ms. Pam O'Halloran - St. Paul's, Cleveland Heights

Diocesan Council The Rev. Rose Anne Lonsway - Grace Church, Willoughby

The Rev. Gregory Stark - St. Andrew's, Elyria & Christ Church, Oberlin

Mr. James Hockey - St. Paul's, Cleveland Heights

Mr. Michael Wells - Trinity Cathedral Cleveland

Episcopal Community Services (ECS) Development Council

The Rev. Daniel Hinde - Diocese of Ohio

Mr. Mark Clark - St. James, Painesville

Mr. Noah Sutterisch - Church of the Ascension, Lakewood

Ms. Linda Vasconi - St. John's, Youngstown

Diocesan Disciplinary Board

The Rev. Gayle Catinella - St. John's, Youngstown

The Rev. Evan Fischer - St. James, Wooster

The Rev. Lisa Tucker-Gray - Trinity Church, Toledo

General Convention Deputy

The Rev. Debra Bennett - Church of Our Saviour, Akron

The Rev. Vincent Black - Church of the Ascension, Lakewood

The Rev. Percy Grant - Diocese of Ohio

The Rev. Rosalind Hughes - Church of the Epiphany, Euclid

Mr. William Powel - St. Paul's, Cleveland Heights

Mr. Richard Pryor, III - Christ Church, Kent

Ms. Diane Audrick Smith - St. Andrew's, Akron

Ms. Eva Warren - Harcourt Parish, Gambier

Respectfully submitted,

Dennis Driscoll and Jeff Tennant

St. Cecilia's Guild

St. Cecilia Guild meets on the third Wednesday of most months from September through June. Membership in 2019, increased expanding to some recently retired parishioners and men interested in the Guild's activities. Rev. Keith Owen lead a meeting on use of the new building in January. The Guild continued the February tradition of an annual book discussion lead by parishioner Joseph Jacoby at Tina Uible's house. Naomi Opdycke hosted the spring luncheon at the Cleveland Yachting Club. In September guild members took a tour of Bellwether Farm with a special meal cooked by the Bellwether Chef. In October, Guild members toured the Oberlin Historical Society with lunch in Oberlin. The year wrapped up with the annual Christmas luncheon hosted by Joanne Calkins at the Clifton Club.

St. Cecilia continued to offer teas following funerals and for the Bishop's visit in November. However, they were a little different than in the past with the use of the new Narthex and chapel. The Guild also sponsored the monthly parish breakfast in November.

Respectfully submitted,
Lorna Jordan

Outreach and Servant Ministries Outreach Partners of the Month & Outreach Decision Fund

We are at the end of our thirteenth year of having monthly Outreach Partners. We learn about, pray for and donate to organizations that are sponsored by a parishioner each month. For each calendar year, we have five or six organizations that are always on the calendar (The Bishop's Appeal, Episcopal Relief and Development, St. Peter's Childcare Center, Lakewood Community Service Center, Waverly Elementary School, and St. Peter's Community Meal). The remaining months are organizations proposed and sponsored by parishioners. This year, parishioners sponsored five organizations for a first time. The only real requirement is that the parishioner is *actively* involved somehow with the organization and wants to share their interest and experience.

2019 Summary - \$28,185.07

January	Matthews Lending Library (*NEW*)	\$1815
February	Refugee Response (*NEW*)	\$1815
March	Hospice of the Western Reserve	\$2448
April	St Peter's Childcare	\$2871
May	Bishop's Appeal	\$1573
June	Stone Soup(*NEW*)	\$1950
July	Episcopal Relief and Development	\$2737
August	St. Luke's Episcopal Church	\$3001
September	May Dugan Center (*NEW*)	\$3386

October	Waverly Elementary	\$1826
November	Lakewood Community Service Center	\$2134
December	Carolyn Farrell Foundation (*NEW*)	\$2629
Year-end balance in Outreach Decision Fund		\$4820.00

Respectfully submitted,
Monica Owen

Community Meal

The Community Meal, offered on the second Tuesday of the month, continues to be a vital ministry, providing a nutritious, home-cooked meal consisting of soup, entree, fruit, vegetable, dessert and beverages for our gracious and appreciative guests from the greater Lakewood community. Our internal “community” of volunteers combine their talents to shop, set up tables and beverages, cook, contribute baked goods, serve the meal and clean up. The work is simple, rewarding, and above all, lots of fun. We heartily encourage you to join us in pulling this monthly feast together.

We served an average of eighty-four diners per month, a slight increase from last year’s average of eighty-three. The average cost per month for food, paper goods and other expenses was \$337, and the average cost per plate about four dollars. However, these figures do not include the value of in kind donations from many of our volunteers, who provide beverages, desserts, flower arrangements, gifts, magazines, and last-minute grocery items, nor the substantial donations of turkeys for one meal and meat and gravy for another.

We spent the first five months of 2019 working out of the kitchen at LCC as construction continued at St. Peter’s, returning home in June. Our costs for LCC included a monthly charge for security and a gratuity to thank them for their generosity for sharing their facilities. Additional costs for paper goods ceased when we returned to St. Peter’s, but those savings were offset by increases in meat and canned goods prices. We anticipated contributing \$800 toward replacing the refrigerator, which we have rolled over into our planning for 2020.

We are funded by gifts to the Community Meal Fund and Outreach Partner of the Month during the years we are designated a Partner. We are blessed with frugal shoppers and generous donations, and we thank the parish for its continued support for this ministry.

Beginning Balance of Community Meal Fund:	\$8059.90
2019 Offerings (January -December):	<u>372.00</u>
Total:	\$8431.90
2019 Meal expenses:	(3171.59)
2019 Other expenses (LCC security and gratuity)	<u>(875.00)</u>
Total Expenses:	(4046.59)
Fund Balance 12/31/2019	4385.31

Respectfully submitted,
Lesley Demagall and Jan Babbit

Share the Blessings Project

This year's Share the Blessings Project went well. The parishioners at St. Peters helped clothe 35 students at Waverly School through sponsoring students and donations. Our budget started the season with \$1293.37 and ended with \$1775 for next year. St. Peters parishioners donated \$2550 this year and we able to supplement clothes and outerwear as well as purchase all the shoe cards, totaling \$2068.37.

I would like to thank everyone who helped with this year's Share the Blessings Project. Many thanks to go Ms. Barksdale at Waverly School for coordinating the Project and working with me to make sure the students received all the help available to them. Thank you for another great year.

Respectfully submitted,
Jennifer Williams

Martha's Table

Our numbers declined in 2018 and this past year, 2019 no meals were requested even though people were contacted by Keith, Leslie or us.

As family needs have changed and prepared food is now available to be delivered or picked up at the store, at this time we feel Martha's Table is not a needed ministry. Also taken into consideration is assurance that parishioners will respond to support each other as needed.

Respectfully submitted,
Janis Carlson & Lorna Jordan

Flower Delivery Volunteers

Every Sunday of the year, with the exception of Palm Sunday, Easter and Christmas, two members of St. Peter's parish each receive one of the lovely floral arrangements that adorned our altar that day. Faithful, devoted volunteers of the Flower Delivery Team deliver these flowers to parish members. We believe that this timely connection between those who are worshipping in church on Sundays and those who are unable to attend services, is indeed an important part of the pastoral ministry at St. Peter's.

We would like to thank the members of the flower delivery team for their devoted service; Sarah Taylor, Jim and Linda Good, Bill Grane, Naomi Opdycke, Brad and Deb Vandrask, Cherie Bauer, and Barbara Caravona.

Everyone receiving the altar flowers have been touched to be remembered, either for their birthday or anniversary, for their illness, or just to be remembered by the caring people of St. Peters. Without these volunteers, we could not fulfill our mission and complete this ministry. Thanks to all the members, past and present for a job well done.

Individuals or couples may serve on the Flower Delivery Team. We are in need of more volunteers. Anyone interested in joining us in this rewarding ministry to our own church family is welcome. Please call the office for more information.

Eucharistic Visitors

Eucharistic Visitors are licensed by the Bishop, upon the recommendation and approval of the Rector, to take the sacrament to the ill and infirm after celebrations on Sundays or major feast days. This ministry supports the work of the priests and deacons of the church. St. Peter's currently has five Eucharistic Visitors who visit the homebound on a rotating basis. If you are interested in becoming an EV, please speak to the Rector.

Buildings & Grounds

Buildings and Grounds Committee took another bit of a hiatus for most of 2019 due to the final construction and grand opening of the new building. We did hold a couple of grounds clean up days and would like to again thank Mike Hammarlund for spearheading that job. The window washing day gave of us all a better understanding of the task at hand and will allow us to determine future window washing events. We thank all of you who participated in this endeavor. We/I anticipate getting more involved now that the new building is complete and things are settling into place.

While the new building may bring some new maintenance functions that we are not quite aware of yet, the sanctuary still has plenty of ongoing up-keep and regular maintenance items that have to be addressed sometime in the future. Some of these items are, roofing maintenance, tuck work maintenance & stained-glass maintenance & repair. As of now, I believe I am the only person on the building and grounds committee.

With the new complete, it is a perfect time to re-start this ministry with some new people who have an interest and appreciation for architecture, construction, handyman work, landscaping & the preservation and upkeep of our beautiful building. If interested, please contact me @ 440-773-7108 to discuss future meetings, fellowship & Idea's.

Respectfully submitted,
Dennis McCready

Administration & Finance Ministry

The Administration and Finance Ministry responsibilities include:

- To provide ongoing detailed support to the Vestry in its financial management oversight of the church and its operations.
- To provide policy and procedural support to ensure that all of the administrative and financial related processes of St. Peter's have been thoughtfully developed for adequate internal controls, efficiency and effectiveness.
- To provide annual administrative and technical support in the matters of risk management, including property and casualty insurance and directors and officers insurance, as well as employee benefit oversight, including hospitalization and other related issues for applicable lay staff.
- To provide annual administrative and technical support in the matter relating to the development of an annual budget.
- To provide administrative and technical support in the matters of ensuring personnel and human resource management have been legally and properly handled
- To assist the Rector, as well as office and accounting staff on matters that support the parish and its operations.

- To provide fiscal and administrative continuity during periods of Rector and Vestry officer transition, to ensure continued fiscal integrity, adequate management and sound decision-making.

Parishioners who would like to assist in this role, or perhaps increase their own knowledge of financial operations of the parish are welcome to join this ministry.

Respectfully submitted,
Dan Lammers

Stewardship Committee



The 2019-2020 Generosity Team members were Jeff Tennant (Chair), Susan Jensen, Fred Purdy, Anne Marie Foti, Pat Wielinski and new member Mark Lekan. The Team was lead to the decision to transition from a committee that coordinated an annual pledge event to a year-round discussion on the spirituality of stewardship, where over 12 months, they asked the congregation to take a four season journey with them, a journey call “Seasons of Stewardship, Seasons of Love.” In each season: *Plant, Nurture, Harvest and Enjoy*, we will examine the different aspects of stewardship as a spiritual practice of love that finds itself in our daily lives of service and community.

The “Harvest Season” - our annual pledge event - saw members of the team share their “witness” of stewardship during church services and in letters mailed to each parishioner. The congregation’s response was amazing:

Campaign Goal	\$560,000
Pledged to date	\$572,592
Pledges to date	153
Number of pledged increased	81
Number of new pledges	13

The “Enjoy Season”, led by Anne Marie Foti, was designed to help other while gathering together and having a great time too. We are grateful to say that it was a huge success with a sold-out crowd filling every seat of Lolly the Trolley for a festive Christmas light tour around the city, complete with hot chocolate and delicious cookies. With the money we collected, we were able to purchase much needed items for Laura’s Home - a Women’s Crisis Center. ENJOY - Spreading joy and love to others was the perfect way to give this holiday season - both to others as well as ourselves.

Susen Jensen will lead the “Plant Season” and Fred Purdy will lead the “Nurture Season”. We will report their programs in the upcoming Fisherman’s Net.

Special thanks go not only to the amazing and committed Generosity Team, but to Leslie Hannan, Rev. Keith Owen, Tom Newman, and Michelle Killin-Keith. In the true spirit of generosity, we received help from a number of other people, who just pitched in without being asked. Our heart-felt thanks goes out to you.

Submitted in Gratitude on behalf of the Generosity Team,
Jeff Tennant

Chancel Guild

The Chancel Guild of St. Peter's Episcopal Church is a group of 26 parishioners, working in 4 teams, preparing the sanctuary for worship services of all kinds. We clean the sanctuary and chapel, polish silver and brass, care for linens used and vestments worn, count wafers and measure wine for communion, fill candles with oil, place flowers, healing oil, service leaflets, and collection plates out, set for funerals, baptisms and weddings and clean it all up and store it for the next service.

In 2019 we served 1 baptism, 1 wedding, 14 funerals, 74 Weekday services, 12 Saturday summer services, over 100 Sunday services, 3 Christmas services, a week of services through Holy Week, 3 Easter services and many more events and holy days. We hosted our city and neighborhood with the grand opening of our new building and Chapel of the Confession of St Peter. Our guild does all this because we all appreciate the beauty of our church and the manner with which it is used to worship. It is an honor to assist in creating the scene where we glorify God and congregate with one another in the Holy Spirit.

It is with utmost gratitude that the Chancel Guild wishes to identify some people without whom we could not complete our work properly: our families/spouses/partners/children/friends (many of whom join in to help so they can get away faster), Tom Newman, Leslie Hannan, Donna Felleisen, the mighty, mighty Brass polishers and those that stay to help decorate the church for Christmas and Easter. Lastly, thank you to our priests, Keith, Nancy & John for your patience, understanding and support of our hard work and occasional mistakes.

If you think you might enjoy working with the interesting, hardworking, and thoughtful members of our Chancel Guild, let me know! I would be happy to put you to work and you can see for yourself what a fulfilling ministry this is. It is a true pleasure to lead the efforts of a marvelous group of hard workers and watch those efforts come to fruition each week.

Respectfully submitted,
Catherine Step, Directress

Acolyte Service, Lectors and Eucharistic Ministers

A grateful 'thank you' to all who serve in this very visible ministry. You are a valued part of Sunday worship and this congregation.

In many ways, our acolytes help us measure time. Each spring we bid adieu to those kids, now all grown up, who head off to college or jobs or the service – or the next chapters in their lives. At the same time, we welcome a new batch of recruits who at first appear awkward and unsure as they march down our aisles, clearly more concerned with making sure they don't trip or turn the wrong way, than they are with any aspect of "religion".

Having watched more than a generation of kids carry the crosses and torches and the Gospel down that aisle and listening to the Sunday morning pleas of "when can I server" morph into the Sunday morning protests of "do I have to serve?" it comes full circle. Many of these kids return as adults – *asking to serve* as acolytes, chalice bearers and lectors. It is truly awesome. A seed that was planted, has rooted and flowered. It is Spring – again!

Ushers

The ushers are an integral part of each St. Peter's service. They pass out service bulletins, assist with seating when needed, and take up the collection and direct traffic to communion.

Two-person crews, scheduled on a rotation basis, serve the 8:00 a.m. service. Special services are staffed as needed, using volunteers from the entire usher pool.

There are six crews of ushers for the 10:00 a.m. service. They serve for a month every six months. It is the goal of the head ushers to have each team consist of 8 people; new volunteers are needed, please call the office if you are interested in serving. There is also a "free-agent" pool of ushers, for those who need flexibility.

We would like to thank everyone who has participated as an usher in the past year. Your help has been greatly appreciated. For those who would like to help, this is a "no-brainer" mission. Just sign up, and pick your days. The duties are simple, easily mastered, and **very important!**

Communication

The Communication Ministry's goals are to maintain open sharing of information, keep the parish informed of Vestry decisions and directions, support connectedness and community within the parish, and create an inviting presence to those outside the parish.

We continue to strive to meet these goals. The *NET*, the monthly newsletter, and the *What's Happening*, the weekly bulletin, remain the most recognizable sources of printed information. The Net continues to be the place to publicize parish events, ministry news, Vestry highlights, prayer rotas and the parish calendar. The deadline for the NET is the 15th of the month.

The parish website, www.stpeterslakewood.org, is also available for viewing the NET, weekly What's Happening, and the quarterly Worship Rota as well as the weekly readings. The website also has additional information about St. Peter's, its ministries, and how to get involved with the church.

St. Peter's also has a Facebook site; join us and become a friend of St. Peter's!

The Communication Ministry is constantly striving to keep parishioners informed and the lines of communication open. If you have questions or concerns, please contact the office or a member of the Vestry. Also, if you have a change of address or phone number, please let the office know as soon as possible.

By-Laws
Adopted by way of Annual Meeting
January 28, 2001
Amended January 29, 2006
Amended January 22, 2012

CODE OF REGULATIONS

St. Peter's Episcopal Church Lakewood, Ohio

The Parish of St. Peter's Church is a not-for-profit corporation formed under the laws of the State of Ohio on January 22, 1921 pursuant to charter number 95287.

Preamble: This Code of Regulations is adopted pursuant to the authority granted by Chapter 1702 of the Ohio Revised Code. These Regulations shall govern the corporate and temporal affairs of St. Peter's Episcopal Church, subject to the laws of the State of Ohio, to the Constitution & Canons of the Protestant Episcopal Church in the United States of America (the "Episcopal Church") and to those of the Episcopal Diocese of Ohio (the "Diocese").

ARTICLE I

Members

Section 1. Ordinary Members. All persons who have been baptized, whether in the Episcopal Church or in another Christian church, and whose Baptisms have been duly recorded in the Episcopal Church, and who regard St. Peter's Episcopal Church (the "parish") as their regular place of worship, shall be Ordinary Members of the parish.

Section 2. Voting Members. Every person not less than 16 years of age who has been an Ordinary Member of the parish for at least six months preceding the day when the person may wish to vote, and who shall have been, for the period aforesaid, a communicant in good standing in the Episcopal Church and enrolled as such in the records of the parish, shall be a Voting Member thereof, with the right to vote in the election of Vestry members and upon all other matters having to do with the affairs of the parish. A communicant in good standing means an Ordinary Member of the parish not less than sixteen years of age who has received Holy Communion in the parish at least three (3) times in the preceding year, and who for the preceding year has been faithful in corporate worship, unless for good cause prevented, and has been faithful in working, praying and giving for the spread of the Kingdom of God.

The Rector shall maintain a current list of communicants in good standing as determined by the Rector's best judgment according to the Canons of the Episcopal Church. The presiding officer of any meeting shall be the judge of the qualifications of any person to vote who shall offer to do so, subject, however, to appeal and final determination by a simple majority of the Voting Members present at such meeting.

Section 3. Annual Meetings. There shall be an annual meeting of the Voting Members of the parish at which all Ordinary Members shall be welcome but shall have no vote. Unless otherwise

provided by resolution of the Vestry, the Annual Meeting shall be held on the third Sunday of January each and every year. The business to be transacted at the annual meeting of Voting Members shall include the election of Vestry members, consideration and action upon reports of the Rector, Officers, Vestry members and committees, and any other business within the power of the parish as a not-for-profit corporation of the State of Ohio.

The Rector shall be the presiding officer of the annual meeting. In the absence of the Rector, the order of priority of the presiding officers shall be (1) the Senior Warden, (2) the Junior Warden, and (3) the Clerk of the Vestry. If none of the above are present, the Voting Members in attendance may elect as presiding officer, by majority vote, any Voting Member present.

Section 4. Special Meetings. At any time during the interval between annual meetings, special meetings of the Voting Members, at which all Ordinary Members shall also be welcome, may be called by (1) the Rector, (2) by not less than one-third of the Vestry members, or (3) upon the written request of not less than fifty Voting Members filed with the Rector, or in the Rector's absence, with the Senior Warden. The presiding officer of the meeting shall be determined in the manner set forth in Section 3 above.

Section 5. Notice and Place of Meetings. All meetings of members, both annual and special, shall be held at the parish at the time specified in the notice. Notice of all meetings shall be given (1) by announcement at services in the parish on at least two Sundays immediately preceding the date of the meeting, (2) by publication in the weekly bulletin of the parish, if there be such a bulletin, in not less than two issues immediately preceding the meeting, and (3) by regular U.S. mail to all Ordinary and Voting members of the parish not less than thirty days prior to the meeting. Such notice shall indicate whether the meeting is an annual meeting or a special meeting, and if a special meeting, the business to be transacted. No business other than that specified in the notice shall be transacted at special meetings. The notice shall also contain the procedure for the nomination of candidates for Vestry member, by Voting Members of the parish, as set forth in Section 3 of Article II of these Regulations.

Article II

The Vestry

Section 1. Eligibility. Every Voting Member of the parish, as defined in Section 2 of Article I of these Regulations, who has made and maintained a pledge during the preceding year, shall be eligible to serve as a Vestry member.

Section 2. Number and Term of Office. The Vestry of the parish shall consist of the Rector and twelve lay members chosen from among the Voting Members eligible to serve. (For purposes of implementation, the Vestry in 2013 shall consist of no more than 14 members, and in 2014 of no more than 13 members, and thereafter of 12). Of the twelve lay members, four shall be elected each year and shall serve three-year terms. A lay member shall take office as Vestry member immediately upon election.

No lay member shall be eligible for re-nomination and re-election to the Vestry for a period of one year after the member's term has expired, provided, however, that service on the Vestry in filling a vacancy shall not be considered a disqualification for immediate re-election.

One additional Vestry seat shall be held by a voting member who, at the time of election, is between the ages of 16 and 18. One person shall be elected each year to hold this seat for a term of one year, and may stand for re-election. An individual may occupy this seat for no more than three consecutive terms.

Section 3. Nomination. Voting Members shall be nominated to serve as Vestry members in the following manner:

No less than ninety days in advance of each annual meeting, a Nominating Committee consisting of six Voting Members shall be appointed in accordance with the following formula: three members shall be selected by the Rector from the congregation at large, and three shall be selected by the Vestry from the retiring Vestry members. The Nominating Committee shall nominate at least as many Voting Members to serve as there shall be vacancies in the Vestry to be filled. The Nominating Committee shall submit to the Vestry the names of those persons so nominated not less than forty-five days prior to the annual meeting, and the Vestry shall immediately make known to the congregation by publication in the parish bulletin, or by such other means as the Vestry may select, the names of those so nominated.

Any group of five or more Voting Members may nominate a candidate or candidates for the office of Vestry member by submitting such nomination or nominations over their signatures to the Clerk of the Vestry no later than two weeks prior to the annual meeting. The Vestry shall immediately make known to the congregation by publication in the parish bulletin, or by such other means as the Vestry may select, the names of any such additional nominees.

No person shall be nominated for Vestry member unless the person has agreed to serve if elected.

Section 4. Election. Vestry members shall be elected at the annual meeting by the Voting Members present and voting thereat. Voting by proxy shall not be permitted. Those receiving the highest number of votes for the vacancies to be filled shall be deemed elected. In the event of a tie vote that prevents the proper number of Vestry members from being elected, a coin shall be tossed in the presence of the tellers to determine the person elected.

Section 5. Vacancies. If by reason of death, resignation, or any other cause a vacancy shall occur in the Vestry, the remaining Vestry members may, by a majority vote of those present at a duly constituted meeting, elect an eligible person to fill such vacancy for the unexpired term thereof. In the discretion of the Vestry, any such vacancy may also be filled by nomination and election by the Voting Members at any annual meeting in the manner provided in Section 3 above.

Section 6. Duties and Powers. The Vestry shall take charge of the property of the parish and its business interests except those reserved to the Rector. It shall also be the duty of the Vestry to provide the clergy with compensation consistent with the provisions of the Canon "Of Minimum Clergy Compensation," to pay all lawful assessments of the parish, to keep order in the Church during Divine Service, and in general, to assist in the furtherance of the Gospel and the well-being of the parish.

Section 7. Meetings. Regular meetings of the Vestry shall be held on the third Monday of each month, or at such time as the Vestry may provide. Special meetings may be held at any time or place as called by the Rector, by the Senior Warden in consultation with the Vestry Officers, or by not less than one-third of the number of Vestry members.

Notice of the time and place of all regular and special meetings shall be given to each Vestry member in person, by telephone, or by electronic mail, at least forty-eight hours in advance of such meeting, or by regular U.S. mail posted not less than three days preceding the date of such meeting. No business shall be transacted at special meetings except that specified in the notice.

Section 8. Quorum and Presiding Officer. A majority of Vestry members shall constitute a quorum for the transaction of business at any meeting of the Vestry. Officers who are not members of the Vestry shall not be counted for purposes of determining a quorum.

Except as otherwise provided in this Code of Regulations, the act of the majority present at a meeting at which a quorum is present is an act of the Vestry. The Rector, or such other Vestry member as the Rector shall designate, shall preside at all meetings of the Vestry.

Article III

Officers of the Vestry

Section 1. Titles of Officers. The Officers of the parish shall be the Rector, a Senior Warden, a Junior Warden, a Clerk of the Vestry, a Treasurer and such other officers as the Vestry may from time to time designate.

Section 2. Election. The Senior Warden, Junior Warden, Clerk of the Vestry, and Treasurer shall be elected annually by a majority vote at the first meeting of the Vestry held after the annual meeting. The Wardens shall be elected by the Vestry from among their own number. The Clerk of the Vestry and the Treasurer must be Voting Members of the parish, eligible to serve on the Vestry, and may, but need not, be members of the Vestry. Any vacancy in any office shall be filled for the unexpired term thereof by a majority vote of the Vestry.

Section 3. The Rector. For all purposes of these Regulations, the Rector shall be deemed a Voting Member of the Parish. The Rector of the parish shall be the president and chief executive officer of the parish and shall perform such duties and have such powers as may be prescribed by the Constitution & Canons of the Episcopal Church and of the Diocese. The Rector shall be elected by majority vote of the entire Vestry and shall continue to serve until death or resignation or until the pastoral relationship is severed by mutual consent of the Rector and Vestry and approved by the Bishop or Ecclesiastical authority of the Diocese.

Section 4. The Church Wardens. The Senior Warden shall serve as lay consultant and advisor to the Rector and shall perform such other duties as may be assigned to the Senior Warden by the Vestry. The Senior Warden shall be the senior lay officer of the parish.

The Junior Warden shall share leadership with the Senior Warden and shall perform such other duties as may be assigned to the Junior Warden by the Vestry.

Section 5. The Clerk of the Vestry. The Clerk of the Vestry shall record the minutes of all meetings of the Vestry and of all annual and special meetings of the Voting Members in a suitable minute book, which shall be maintained in the parish office. The Clerk of the Vestry shall be charged with the responsibility of keeping current at least two copies of the Code of Regulations which shall be open to inspection in the parish office at reasonable business hours by an Ordinary Member or Voting Member of the parish. In addition, the Clerk of the Vestry shall perform such other duties as may be assigned to the Clerk by the Vestry.

Section 6. The Treasurer. The Treasurer shall keep the financial records of the parish and shall have general custody of all parish funds, securities and other investments. All monies received by the parish shall be delivered to the Treasurer, and all expenses and other payments shall be made by the Treasurer, or under the Treasurer's direction. The Treasurer shall make a report as to the general financial condition of the parish at the annual meeting of the Voting Members and such other reports from time to time as the Vestry may request.

Section 7. Assistant Treasurer. The Vestry may at any time or from time to time elect one or more Assistant Treasurers who shall do and perform such duties of the Treasurer as the Treasurer may assign to them.

Section 8. Other Officers. Such other officers as may be designated by the Vestry from time to time shall have and perform such powers and duties as may be assigned to them by the Vestry.

Article IV

Committees; Diocesan Delegates

Section 1. Designation by Vestry. The Vestry may designate regular and special committees for such purposes as may be indicated in the resolution or resolutions providing therefore. Committee appointments shall be made jointly by the Rector and Senior Warden, with the advice and counsel of the Vestry and its Officers.

Section 2. Election of Lay Delegates. No less than ninety days prior to each annual meeting of the Convention of the Diocese of Ohio, the lay delegates from the parish to the Convention shall be elected by the Vestry.

Article V

Fiscal Matters

Section 1. Fiscal Year. The fiscal year of the parish shall be the calendar year.

Section 2. Signature to Commercial Paper. All checks and drafts shall be made, drawn, and endorsed in the name of the parish in such manner as the Vestry may from time to time authorize.

Section 3. Limitation on Expenditures. Any expenditure in excess of \$1,000.00 not specifically provided for in the current annual budget of the parish must be approved in advance by the Vestry. All other expenditures shall be made in accordance with the Policies and Procedures Manual of the parish.

Section 4. Audit. The financial books and records of the parish shall be audited annually in the manner designated by the Diocese. Such audit shall be presented to the Vestry no later than the last regularly-scheduled Vestry meeting prior to the deadline for submission of the audit to the Diocese. The audit shall be filed with the records of the parish.

Section 5. Fidelity Bond. The Treasurer and such other officers, employees or other persons handling parish funds, whether salaried or non-salaried, as the Vestry may direct from time to time, shall be bonded for the faithful performance of their duties at the expense of the parish, in such amounts and by such surety companies as the Vestry may determine.

Section 6. Business Methods. Business methods utilized by the parish shall conform with the Constitution & Canons of the Episcopal Church and those of the Diocese.

Section 7. Special Circumstances. Adoption of a resolution authorizing (1) an annual budget projecting a year end deficit, (2) the purchase, sale or encumbrance of real property, (3) the expenditure or forgiveness of a debt in excess of ten thousand dollars (\$10,000.00), or (4) a contract in excess of three years in duration must be read at two different Vestry meetings scheduled a minimum of fourteen days apart. After the first meeting and at least ten days prior to the second meeting, copies of the proposed resolution shall be conspicuously posted in the parish or summarized in a general mailing to the parish. No such resolution shall be passed without the concurrence of two-thirds of the members of the Vestry.

Article VI

Amendment to Code of Regulations

These regulations may be amended by a majority of the Voting Members of the parish in attendance at a special meeting called for that purpose or at an annual meeting. Notice that an amendment shall be considered at an annual or special meeting shall be included in the written notice of that particular meeting which is to be sent by regular U.S. mail to all Ordinary and Voting members of the parish not less than thirty days prior to the meeting (in accordance with Article I, Section 5 of these Regulations). The notice shall include a brief description of the nature of the amendment and shall further state that copies of the amendment shall be made available at the parish.

Adopted January 28, 2001
Amended January 29, 2006
Amended January 22, 2012

